

COLD HIGHAM PARISH COUNCIL

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Minutes of the Meeting of Cold Higham Parish Council held in the Cold Higham Parish Hall on Thursday 13 June 2024, 6.00pm.

Present Cllr K Attenborough
Cllr N Butcher
Cllr D Carter, Chairman
Cllr K Hurford
Cllr E Slinn

Gillian Greaves, Clerk,

- Welcome and apologies to be accepted. Apologies received from Cllr Kimbell due to holiday commitments and Cllr Chapman due to work commitments. The Council accepted the apologies.
- Declarations of Interest. None.
- Approval and Signature of the minutes of the Annual Meeting of the Parish Council 16 May 2024. The Council approved the minutes as a true record and signed by the Chairman.
- Matters Arising: None.
- Correspondence to agree action where needed.
 - A resident has reported issues with overgrown rights of way within the Grimscote area – the Clerk advised the resident to report via fixmystreet, and that the matter will be reported to the Parish Council and Footpath Warden. The resident subsequently has advised the Clerk that they have also contacted Heygates and requested the areas to be cleared. Cllr Hurford reported that the Rights of Way have now been cleared in the areas owned by Heygates.
 - Northants Police Officer, Mel Carter – update to parish council advising on plans to transfer to the position of Towcester Town Neighbourhood Officer during July. Arrangements will be made to assign a replacement officer to work alongside PC 801 Mitchell and PCSO 7182 Morgan in addition to PS 581 Simons all based at Brackley Police Station.
- Public Session. None present.
- Approve Northants CALC Membership & Subscription for 2024-25. The Council **Resolved** to approve the renewal of the Northants CALC membership and subscription for 2024-25.
- Approve Northants CALC as the Data Protection Office for the Council for 2024-25. The Council **Resolved** to approve the renewal of the Northants CALC as the Data Protection Officer for 2024-25.
- Approve Northants CALC as the Council's Internal Auditor for 2024-25. The Council **Resolved** to approve Northants CALC Internal Auditor for 2024-25.
- Planning Matters:

Application No	Location	Description
2024/2724/FULL	The Cottage 29 Manor Road Grimscote NN12 8LN	Removal of current ground floor porch and existing garden wall/gate with replacement to new gate/fence. Build new ground floor extension and enlarge current double door opening in external wall. Repositioning of drain access cover and reconnection of new pipework No Objections, No observations.

11. Finance & Admin.

- Approve bank reconciliation 31 May 2024 - separate paper circulated. The Council **Resolved** to approve the bank reconciliation as correct and signed by the Chairman.
- To receive receipts: WNC First Part Payment of Precept 3 May 2024 £6,050.00
- To approve payments: The Council **Resolved** to receive the receipts and approve following payments.

MOP	Payee	Purpose	VAT		Powers
BP	G Greaves	Clerks June Salary		£338.96	Local Government (Financial Provisions) Act 1963 s5
BP	HMRC	Clerks June PAYE		£84.80	Local Government (Financial Provisions) Act 1963 s5
BP	G Greaves	Clerks June Expenses - Mileage £8.10 Postage £2.55		£10.65	Local Government (Financial Provisions) Act 1963 s5

BP	Barbara Osbourne	Payroll Invoice 7710		£70.50	Local Government (Financial Provisions) Act 1963 s5
BP	NJ Blackwell Garden Services	Mowing invoice 1242	£34.60	£207.60	Open spaces Act 1906 as 9 & 10 & Public Health act 1987s164
BP	Mr Taylor	Stimming invoice 4		£94.00	Open spaces Act 1906 as 9 & 10 & Public Health act 1987s164
DD	Yu Energy	Electricity supply invoice 01727863	£0.74	£15.61	Highways 1980 Act.
DD	Yu Energy	Electricity supply invoice 01727864	£1.71	£35.96	Highways 1980 Act.

12. Logo Design Update – Cllr Carter updated the Council on the recent discussions with Cuttlefish Multimedia Ltd., to develop a logo for the Council. Cllr Carter recommended that shortlisting criteria is developed to aid the Council to select a preferred logo design prior to consulting with residents on the final decision. Cllr Carter to report back to the July meeting.
13. Councillor Reports & Training Requests. Cllr Hurford reported that the road sweeper and a drain cleaning vehicle had been seen recently operating in Grimscote – the Clerk was asked to contact the WNC Highways Liaison Officer to establish how often street cleaning etc., will be taking place in the parish. Cllr Butcher reported that an area of the Right of Way on Heygates land had apparently been missed and required clearing. Cllr Butcher advised that she would forward a map of Parish Right of Way footpaths together with details of land owners where available to the Clerk. Cllr Butcher reported that she had noted an area of grass cuttings being collected on an area adjacent to the Memorial Garden, the Clerk will contact the Council's mowing contractor.
14. Clerks Availability 19 – 26 June 2024. Noted.
15. Confirm date of next Parish Meeting 18 July 2024, 6pm. Noted.
16. Close. The meeting closed at 6.50pm.

Signed

Date

Chairman

Signed:

Chairman

Date: