

COLD HIGHAM PARISH COUNCIL

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All Councillors are summoned to attend the Annual Meeting of Cold Higham Parish Council of Cold Higham Parish Council to be held at Cold Higham Parish Hall on **Thursday 13 June 2024 at 6.00 pm.**

AGENDA

1. Welcome and apologies to be accepted.
2. Declarations of Interest.
3. Approval and Signature of the minutes of the Annual Meeting of the Parish Council 16 May 2024.
4. Matters Arising:
5. Correspondence to agree action where needed.
6. Public Session.
7. Approve Northants CALC Membership & Subscription for 2024-25
8. Approve Northants CALC as the Data Protection Office for the Council for 2024-25.
9. Approve Northants CALC as the Council's Internal Auditor for 2024-25.
10. Planning Matters:

| Application No | Location | Description |
|----------------|--|---|
| 2024/2724/FULL | The Cottage 29 Manor Road Grimscote NN12 8LN | Removal of current ground floor porch and existing garden wall/gate with replacement to new gate/fence. Build new ground floor extension and enlarge current double door opening in external wall. Repositioning of drain access cover and reconnection of new pipework |

11. Finance & Admin.
 - a. Approve bank reconciliation 31 May 2024 - separate paper circulated.
 - b. To receive receipts: WNC First Part Payment of Precept 3 May 2024 £6,050.00
 - c. To approve payments:

| MOP | Payee | Purpose | VAT | | Powers |
|-----|------------------------------|--------------------------------------|--------|---------|---|
| BP | G Greaves | Clerks June Salary | | £338.96 | Local Government (Financial Provisions) Act 1963 s5 |
| BP | HMRC | Clerks June PAYE | | £84.80 | Local Government (Financial Provisions) Act 1963 s5 |
| BP | G Greaves | Clerks June Expenses - Mileage £8.10 | | £8.10 | Local Government (Financial Provisions) Act 1963 s5 |
| BP | Cuttlefish Multimedia Ltd., | Website – Logo Design | £18.00 | £108.00 | Local Government (Financial Provisions) Act 1963 s5 |
| BP | Barbara Osbourne | Payroll Invoice | | £70.50 | Local Government (Financial Provisions) Act 1963 s5 |
| BP | NJ Blackwell Garden Services | Mowing invoice 1242 | £34.60 | £207.60 | Open spaces Act 1906 as 9 & 10 & Public Health act 1987s164 |
| BP | Mr Taylor | Stimming invoice 4 | | £94.00 | Open spaces Act 1906 as 9 & 10 & Public Health act 1987s164 |
| DD | Yu Energy | Electricity supply invoice 01727863 | £0.74 | £15.61 | Highways 1980 Act. |
| DD | Yu Energy | Electricity supply invoice | £1.71 | £35.96 | Highways 1980 Act. |

12. Logo Design Update – Cllr Carter.
13. Councillor Reports & Training Requests.
14. Clerks Availability 19 – 26 June 2024.
15. Confirm date of next Parish Meeting 18 July 2024, 6pm.
16. Close.

Signed: *G Greaves*

Date: 6 June 2024