

# COLD HIGHAM ANNUAL PARISH MEETING

Minutes of the Annual Parish Meeting  
held at Parish Hall, Cold Higham on Thursday 16 May 2024 at 6.00pm

In Attendance: Kim Attenborough  
Digby Carter  
Richard Chapman  
Ed Slinn  
Nicola Butcher  
Keith Hurford  
Jane Kimbell  
Gillian Greaves (Clerk)  
Chloe Nickless, Cold Higham Village Hall Committee  
Master Nickless

1. **Welcome.** Kim Attenborough, Chairman of Cold Higham Parish Council opened the meeting and was designated as Chairman for the purposes of the Annual Parish meeting.
2. **Apologies.** Apologies received from PC Mel Carter, Councillor Charles Manners, Colin Stoneman, and Mrs. Merris.
3. **Approve the notes of the Annual Parish Meeting held 9 March 2023.** The minutes were received and signed by the Chairman as a correct record.
4. **Matters for discussion arising from the notes of the meeting.** None raised.
5. **Report from the Chairman of Cold Higham Parish Council.** The Chairman of Cold Higham Parish Council, Cllr Attenborough circulated the Chairman's Annual Report for 2023/24 prior to the meeting and presented the main points, giving thanks to the Councillors, Clerk, and volunteers for their contribution towards the work of the Council. A copy of the report is available on the Council's website [www.coldhigham-pc.gov.uk](http://www.coldhigham-pc.gov.uk).
6. **District Councillor reports.** Cllr Manners sent his apologies and circulated the Silverstone Ward Annual Report prior to the Annual Parish meeting. The Chairman read out a summary of the main points from the report and highlighted specific concerns about potholes and the efforts being made by WNC to deal with them. A copy is available on the Council's website [www.coldhigham-pc.gov.uk](http://www.coldhigham-pc.gov.uk)
7. **Cold Higham Village Hall.** Chloe Nickless circulated the Village Hall Committee's Annual Report prior to the meeting. A copy of the report can be found on the website [www.coldhigham-pc.gov.uk](http://www.coldhigham-pc.gov.uk). Chloe reported that it had been another busy year for the Village Hall and the Committee has been actively applying for funding to support the running of the Hall.. Future events include the 80th Anniversary of D-Day 6 June 2024, and Fete on 16 June 2024. The Committee is always looking for new members to contribute fresh ideas and get involved in fundraising activities.
8. **Northamptonshire Police.** PC Mel Carter sent apologies. The South Northants Police Annual Report was circulated prior to the meeting. The Chairman briefed the meeting on the main points of the annual report and on the recent new appointment of the Police, Crime and Fire Commissioner Danielle Stone. A copy of the report can be found on the website [www.coldhigham-pc.gov.uk](http://www.coldhigham-pc.gov.uk).
9. **Cold Higham Neighborhood Watch.** Mrs. Merris did not attend the meeting but advised the Clerk that she had recently resigned from the role of Neighborhood Watch Coordinator> Mrs. Merris has however agreed to continue the role until a replacement volunteer can be found. The Chairman thanked Mrs. Merris for her contribution to Neighborhood Watch in the parish which was much appreciated.
10. **Cold Higham Footpath Warden.** Colin Stoneman, Footpath Warden, sent his apologies to the meeting and provided a short report which Jane Kimbell presented on his behalf. Colin Stoneman has undertaken a site visit to most footpaths and rights of way in the parish and reported that there was an ongoing concern with overgrown footpaths not being maintained by landowners making the paths difficult to navigate for walkers. Colin reported he had made good use of Fix my Street to report these matters, but no action appears to have been taken by the appropriate authority. New landowners would be contacted to encourage arrangements to keep the footpaths clear and the Highways Liaison Officer contacted to identify the Rights of Way officer responsible for enforcing Rights of Way issues. The Chairman expressed her thanks to Colin Stoneman for his contribution to maintaining local Rights of Way and footpaths which is much appreciated.
11. **Members of the public to raise any matters of interest.** None raised.
12. **Close.** There being no further items the Chairman thanked everyone for their attendance and closed the meeting.  
The meeting closed at 18.40 pm.

Signed

Dated